

**MANGALORE ACADEMY OF PROFESSIONAL STUDIES (Maps), Mangalore**

**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the meeting held on 22.02.2020**

**Members Present:**

- |                           |                        |
|---------------------------|------------------------|
| 1. Sri. Dinesh Kumar Alva | : Management           |
| 2. Mrs. Shruthi Shetty    | : Principal            |
| 3. Mrs. Shana Mariyam.B   | : Co-ordinator         |
| 4. Dr. Devi Prabha Alva   | : External Expert      |
| 5. CA. Usha Kiran Shenoy  | : Member (Community)   |
| 6. Mrs. Deepa Shetty      | : Administration Dept. |

**AGENDA:**

1. Opening remarks by the Principal
2. Review of previous meeting held on 14.12.2019
3. Action taken report
4. Upcoming events
5. Other matters if any

**PROCEEDINGS:**

1. Opening remarks by the Principal:  
Principal Mrs. Shruthi Shetty welcomed the gathering
2. Minutes of the previous meeting held on 14.12.2020  
Minutes were read out by the IQAC Co-ordinator and it was found in order.
6. Action taken report  
Action taken report for the previous meeting was submitted and read and acknowledged.
3. Upcoming Events:
  - Internal Faculty Audit
  - Student Satisfaction Survey
  - Internal Assessment
  - Academic year End
4. Other matters if any:  
To pursue the previously decided events and activities within the college

  
**IQAC Co-ordinator**